



Policy– Building/Plant/Grounds

B.B.03 Capital Maintenance Planning & Budgeting

The mission of Catholic Education in Hamilton-Wentworth, in union with our Bishop, is to enable all learners to realize the fullness of humanity of which Our Lord Jesus Christ is the model

POLICY STATEMENT

The Hamilton-Wentworth Catholic District School Board (HWCDSD) is committed to establishing annual capital maintenance plans, which optimize the allocation of available financial resources both equitably and objectively. These plans form the basis of annual budgets with funding sources namely from the Ministry of Education’s Pupil Accommodation Grant such as School Condition Improvement, Temporary Accommodation and School Renewal Allocations. In addition, other sources such as accumulated surpluses and/or other third party revenues may be used. The optimal use of these financial resources will be evaluated based on the plan’s congruence with the Board’s Mission & Vision statement and Multi-Year Strategic Plan.

Purpose

To ensure that all potential facility renewal projects are evaluated and prioritized within a framework, which considers:

- Immediate facility needs, ranging from moderate to critical;
- Historical facility specific renewal investments;
- Objective sensory impressions of the facility;
- Longer term viability of the facility; and,
- Financial returns from facility renewal investments.

Responsibility

The Senior Manager, Facility Management Services shall recommend to the Associate Director of Corporate Services administrative procedures and analytical frameworks to support the implementation of this policy.

Regulations

Ont. Reg. 248/18 – Grants for Student Needs S. 54 (1), S. 55, S. 56(1)-65

Ont. Reg. 193/10 – Restricted Purpose Revenues S. 4. S. 4.1, S. 4.1.1

Related Policies

B.B.04 Alterations and or Renovations to School, Administration Buildings School Yards and Board Property

F.E.01 Budgeting

F.P.01 Purchasing Policy

Related Board Committee: Committee of the Whole

Policy Review Date

BM Original Policy Approved 27 August 2019

Revisions: **10 March 2023**

To be reviewed every **five** years - **2028**